

REQUEST FOR QUALIFICATIONS
PROJECT INSPECTION SERVICES
FOR IMPROVEMENTS AT
VALLEY INTERNATIONAL AIRPORT
HARLINGEN, TEXAS

The Harlingen, Texas Airport Board will receive statements of qualification (SOQ) from firms interested in providing Project Inspection Services for the improvements listed below. SOQs will be received in the office of the Director of Aviation until 2:30 PM, on Wednesday, September 25, 2019. Any submissions received after this time and date will not be opened and will not be considered. The Harlingen Airport Board reserves the right to accept or reject any or all submissions. Firms interested in being considered should send an original and Three (3) copies of the SOQ to:

Marv Esterly
Director of Aviation
Valley International Airport
Airport Terminal Building, 3rd Floor
3002 Heritage Way
Harlingen, TX 78550

The documents prepared in direct response to this SOQ should not exceed 10 single-sided typewritten pages using 12 point font. An additional unrestricted section may include resumes, references and similar project descriptions.

Project Description:

The program may include apron reconstruction projects, perimeter fencing, runway overlay projects, airfield drainage projects, taxi lane extensions. The program may include other facility modifications as necessary. Federal, state and local public funding will be used to develop the program.

Scope of Services:

The completed improvements will be needed in approximately five years. The successful program management firm will need to demonstrate its experience and ability to perform the following:

1. Be able to identify the elements necessary to complete the program and expeditiously secure all needed permits.
2. Be able to organize and prioritize the work elements to maximize the sources of funding

3. Project Scheduling- Prioritize the implementation of the improvements and schedule consultant selection, preliminary engineering, property acquisition, utility adjustments, environmental approvals, final design and construction for all projects.
4. Assist staff in evaluating RFP responses, preparing the scopes of work, and negotiating fees for design projects.
5. Preparing cash flow analyses to be able to meet capital demands, monthly and quarterly reports
6. Performing contract administration, document control, schematic design, including construction estimates.
7. Agency coordination with interested stakeholders, including the FAA, State, and City and Airport Board, and current and prospective tenants.
8. Ensure compliance with applicable regulations including Davis-Bacon compliance.
9. Oversee the preparation of detailed design documents by the selected consultants.
10. Conduct pre-construction meetings, progress meetings, provide construction management services.

Submittal Requirements:

1. Demonstrate past experience to meet compressed schedule and accomplish work at or below budget.
2. Provide a list of current references, including name and phone numbers of clients.
3. Provide a list of past projects, with a brief description, number of contracts involved, and program value.
4. Include Standard Form 254 and address the firm's Texas-based resources available for use in this program.
5. Names of potential program managers within the firm who may be used on this project, with their qualifications.
6. Any other information the proposer deems relevant.

Questions regarding this project shall be submitted in writing prior to Wednesday, September 18, 2019, and directed to:

Mr. Bryan Wren, A.A.E.
Assistant Director of Aviation
Valley International Airport
3002 Heritage Way, Third Floor
Harlingen, Texas 78550
Phone (956) 430-8605
FAX (956) 430-8619