



**CITY OF HARLINGEN  
AIRPORT BOARD**

***Agenda***

VALLEY INTERNATIONAL AIRPORT  
3002 HERITAGE WAY, 3<sup>RD</sup> FLOOR  
CONFERENCE ROOM, HARLINGEN, TX

MONDAY, 8:00 A.M.  
NOVEMBER 5, 2018

*The Harlingen Airport Board reserves the right to meet in Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. Harlingen Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Airport Director's office at (956) 430-8605, [celina@flythevalley.com](mailto:celina@flythevalley.com), or write 3002 Heritage Way, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.*

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1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Reports.

Update on operations and activities at VIA:

- a. Transportation Security Administration (TSA)
  - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
  - c. Marketing Report
  - d. Progress Report (September 2018)
5. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
- a. Consider and take action to approve the regular Airport Board meeting minutes of October 1, 2018.
  - b. Consider and take action to approve the monthly Financial Report for the Period Ending September 30, 2018.

6. Consider and take action to accept or reject a BuyBoard contract to purchase a backhoe from Caterpillar.
7. Consider and take action to accept contract with Freese and Nichols for the Benefit Cost Analysis Study for the RW 17R Extension.
8. Consider and take action to accept a contract with Freese and Nichols for an Environmental Assessment Study (EA) for the RW 17R Extension project.
9. Consider and take action to accept a contract with Megamorphosis for the checkpoint and concourse terminal floor project.
10. Consider and take action to approve or reject the purchase of new 2 by 2 ceiling tiles for the first floor grid ceiling.
11. Director's Report:
  - a. Project Updates
    - i. Terminal Flooring Project
    - ii. Taxiway Hotel and Apron Rehabilitation Project
  - b. Events/Meetings Attended:
    - i. City Commission Meeting – Oct 3
    - ii. Meeting with United Manager – Oct 10
    - iii. TCAA Board Meeting – Oct 18
    - iv. Airport Tenant Meeting – Oct 24
    - v. Meeting with Fire Chief Rubio – Oct 29
    - vi. Meeting with Airline and TSA on checkpoint – Oct 31
  - c. Upcoming Events:
    - i. Mayor's Legislative Committee Meeting – Nov 8
    - ii. Gulf Aviation – Veterans Day Fly In – Nov 8
    - iii. Frontier Airline Startup – Nov 21
12. Executive session, for discussion/seek attorney's advice, and possible action:
  - a. Government Code 551.087 – Deliberation regarding Air Service Economic Development Negotiations.
13. Action related to executive session:
  - a. Possible Action

- 14. Citizen Communication (2 minutes).
- 15. Next meeting date: December 17, 2018.
- 16. Adjournment.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

- 1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
- 2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
- 3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
- 4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
- 5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
- 6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Harlingen Airport Board is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, in the City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on Thursday, November 1, 2018 at 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Valley International Airport

By:   
Marvin R. Esterly  
Director of Aviation