

**CITY OF HARLINGEN  
AIRPORT BOARD**

**Agenda**

VALLEY INTERNATIONAL AIRPORT  
3002 HERITAGE WAY, 3<sup>RD</sup> FLOOR  
CONFERENCE ROOM, HARLINGEN, TX

MONDAY, 8:00 A.M.  
MARCH 19, 2018

*The Harlingen Airport Board reserves the right to meet in Executive Session on any agenda item should the need arise, and if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code. Harlingen Airport Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Airport Director's office at (956) 430-8605, celina@flythevalley.com, or write 3002 Heritage Way, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.*

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1. Call meeting to order.
2. Pledge of Allegiance.
3. Introduction of Guests.
4. Reports.

Update on operations and activities at VIA:

- a. Transportation Security Administration (TSA)
  - b. Fixed Base Operator – Gulf Aviation, Inc./Sun Valley Aviation, Inc.
  - c. Marketing Report
  - d. Progress Report (February 2018)
5. Consent Agenda. *(The following items are of a routine or administrative nature. The Airport Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. All items will be acted upon by one vote, without being discussed separately, unless requested by a board member. Items withdrawn from the Consent Agenda for individual consideration in their normal sequence will be heard after the remainder of the Consent Agenda has been acted upon.)*
- a. Consider and take action to approve the regular Airport Board meeting minutes of February 19, 2018.
  - b. Consider and take action to approve the monthly Financial Report for the Period Ending December 31, 2017.

6. Consider and take action to review and approve Financial Statements and Independent Auditors' Report provided by Quentin Anderson of Carr, Riggs and Ingram for fiscal year ended September 30, 2017 and 2016 and Independent Auditors' Report on Passenger Facility Charges for fiscal year ended September 30, 2017.
7. Consider and take action to accept / reject purchase of a Regenerative Street Sweeper through the Local Government Purchasing Cooperative Program. (BuyBoard)
8. Consider and take action to accept / reject contract with Facilities Solution Group of Harlingen to replace the Air Terminal ramp lights and lighting in the FIS facility to LED's through the Local Government Purchasing Cooperative Program. (BuyBoard)
9. Director's Report:
  - a. Project Updates
    - i. ARFF Station
    - ii. Engine Test Facility
    - iii. Tailwind
  - b. Events/Meetings Attended:
    - i. Meeting with Gene McCullough – Feb 27
    - ii. Meeting with Mayor Chris Boswell – Feb 28
    - iii. Conference Call - George Sigalos – Feb 28
    - iv. Meeting with George Galvan, Deputy Port Director – Mar 2
    - v. Meeting with Mario Arrieta – Mar 5
    - vi. Meeting with HEDC and Dr. Kroll at TSTC – Mar 7
    - vii. Meeting with Bill Mayo, Republic Parking – Mar 7
    - viii. Meeting with Jeffrey Switzer – Tailwind – Mar 8
    - ix. Conference Call – Transportation Research Board – Mar 9
    - x. Meeting with Tom Logan – Valley Metro – Mar 13
  - c. Upcoming Events:
    - i. Coffee & Donuts – Sun Valley Aviation – Apr 14
    - ii. Airport Tenant Manager's Meeting – Mar 21

10. Executive session, for discussion/seek attorney's advice, and possible action:
  - a. Government Code 551.087 – Deliberation regarding Air Service Economic Development Negotiations.
  - b. Government Code 551.087 - Deliberation regarding Washington DC Advocacy Contract.
11. Action related to executive session:
  - a. Possible Action
  - b. Possible Action
12. Citizen Communication (2 minutes).
13. Next meeting date: April 16, 2018.
14. Adjournment.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the Airport Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Harlingen Airport Board is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, in the City Hall of said City of Harlingen, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on Thursday, March 15, 2018 at 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Valley International Airport

By: \_\_\_\_\_

Marvin R. Esterly  
Director of Aviation